



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Francine C. Ecker
Director

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Criminal Justice Services Board

December 8, 2016

Members Present

Chief Jeff Brown
Ms. Karen Brown
Sheriff Vanessa Crawford
Judge Sarah Deneke
The Hon. Michael Doucette,
Chairman
Ms. Jae Davenport for
Mr. David Johnson
Mr. Edward M. Macon
Judge Mary Malveaux
Sheriff Anthony Roper
Colonel Bobby Russell
LTC Russillo, Proxy for
Colonel Steve Flaherty
Ms. Cookie Scott
Ms. Debbie Smith
Mr. Gilbert Smith
Mr. Robert Soles
Chief Scott Williams
Chief Kelvin Wright
Ms. Stephanie Wright

Members Absent

Mr. Andy Block
Mr. John Boneta
Senator Charles Carrico, Sr.
Sen. Thomas Garrett, Jr.
Delegate Jackson Miller
The Hon. Michelle Mosby
Delegate Chris Peace
Deputy Sheriff Kevin Pittman
Mr. Richard Vorhis
Chief James Williams

DCJS Staff Present (Cont'd)

Sam Hoffman
Ed Holmes
Laureen Hyman
John Mahoney
Laurel Marks
Joe Marshall
Derrick Mays
Albert Stokes
Kristina Vadas
Janice Waddy
Chrissy Wengloski

DCJS Staff Present

Kenny Adcock
Stephanie Arnold
Rick Arrington
Leon Baker
Dione Bassett
Kassandra Bullock
John Colligan
Shannon Dion
Fran Ecker
Tom Fitzpatrick
Julia Fuller-Wilson
Teresa Gooch
Sharon Gray

Others Present

Deputy Sheriff Barry Bland,
Hanover Sheriff's Office
Chris Faley, Henrico County
Police Department
Deputy Sheriff Jim McLaughlin,
Hanover Sheriff's Office
Mike Palkovics, Henrico County
Police Department
Dan Schmitt, RMC Events
Dick Hall Sizemore, DPB
Stephen Weiss, Joint
Commission on Health Care
Cindy Wood, Henrico County
Police Department

I. Call to Order

Chairman Mike Doucette called the meeting to order at 11:00 a.m., welcomed everyone to the meeting and thanked them for their commitment to the Criminal Justice Services Board (CJSB).

Chairman Doucette reminded guests to please sign the attendance sheet for the purpose of the minutes and asked the Board members to state their name when making a motion or seconding, to speak clearly for the purpose of the minutes and to check that their microphone was turned on at their seating area. He further reminded staff/persons speaking from the floor to step up to the podium and speak into the microphone for the purpose of the minutes.

Chairman Doucette then asked Ms. Lauren Hyman to take the roll. Ms. Hyman stated there was a quorum with 18 members present.

II. Approval of Minutes from Last Meeting

Chairman Doucette then called for a motion to approve the minutes of the September 15, 2016, meeting. Sheriff Vanessa Crawford made the motion to accept the minutes, and Mr. Gilbert Smith seconded the motion. The motion to approve the minutes unanimously passed.

III. Director's Report

Director Fran Ecker provided an update.

Organizational Changes

As of the first of this month, several changes have been made to the Department of Criminal Justice Services' (DCJS) organizational structure that will improve the ability to effectively serve all diverse stakeholders.

Leon Baker has been appointed to be the Acting Director for the new Division of Licensure and Regulatory Services. Additionally, Tom Fitzpatrick has been appointed to be the Acting Director of our Division of Programs and Services, which houses our Victims Services, Juvenile and Adult Services staff.

Ms. Ecker expressed her confidence that these changes will benefit all local, state and private customers by improving focus on the work done throughout the criminal justice system and in the private sector.

Recent Highlights

The Court Appointed Special Advocate (CASA) Conference was held in Portsmouth, attended by approximately 300 people. Earlier in the fall, DCJS hosted, with Secretaries Moran and Trent, one of our periodic Blueprints for Change policy discussions. This particular Blueprint discussion dealt with issues related to the disproportionate number of students with disabilities being disciplined in school settings and then referred to the criminal justice system.

Twenty-three executive-level education and criminal justice professionals, stakeholders, and legislators discussed ways Virginia can best support youth with disabilities in schools and in the juvenile justice system. A report is being prepared on this session that will capture the depth of the discussion and the complexity of the topic and should be useful to legislators and policy makers going forward. It will be posted on the DCJS website once it has been completed.

On March 6-9, 2017, in Portsmouth, DCJS will be sponsoring a Campus Safety and Violence Prevention Forum. The forum will bring together experts in violence prevention, campus sexual assault, the Clery Act, Title IX, extremism, threat assessment, and mental health to discuss the latest research, policies, legal challenges, interdisciplinary cooperation, and reporting issues. It is hoped that the forum will encourage a cross-disciplinary approach to complex campus and community public health issues.

IV. Committee Reports

Private Security Services Advisory Board (PSSAB)

Mr. Robert Soles gave an update from the PSSAB regarding Special Conservators of the Peace (SCOP).

Committee on Training (COT)

Chief Brown gave a report of the Committee on Training to the CJSB.

- ***Certified Crime Prevention Community Re-certification***

Mr. Arrington provided a review of the re-certification applications for the Counties of Hanover and Henrico. The Committee recommends and Chief Brown made the motion for the Board to approve re-certification for the Counties of Hanover and Henrico as Certified Crime Prevention Communities. The motion was seconded by Chief Scott Williams. *Recusals: Judge Malveaux.* The motion passed.

- ***Certified Crime Prevention Community Re-certification Extension Request***

Mr. Arrington also briefed the COT concerning two requests for Certified Crime Prevention Community re-certification extensions. Chief Brown made the motion to have the Board approve the extension requests of the Cities of Roanoke and Virginia Beach. The motion was seconded by Superintendent Russell. The motion passed unanimously.

Grants Committee

In order to prevent future quorum issues with the Grants Committee, **Grants Committee meeting dates have been set for next year** which are: March 8th, May 3rd, June 7th, September 6th, November 29th, all beginning at 11am.

Community Policing Grant

The Community Policing grants are being funded from the Byrne/JAG federal grant program. This grant solicitation was a result of listening sessions conducted by Secretary Brian Moran and held throughout Virginia earlier this year with local law enforcement and community members. Grant funds were available in several different areas including; law enforcement and community partnerships, law enforcement training programs, hiring initiatives, and resiliency training, police/youth projects, and equipment and technology purchases. Of the 40 grant applications received, the committee is recommending approval of 36 grants.

Chief Brown made the motion that the Board accept the committee recommendation and approve the 36 grants totaling \$756,327. The motion was seconded by Ms. Cookie Scott. *Recusals: Sheriff Roper for Clarke County, Judge Deneke for Rappahannock, Chairman Doucette for Lynchburg City Police Department.* The motion passed.

Jail Mental Health Pilot Programs

The Jail Mental Health Pilot program was included in the Governor's introduced biennial budget. The budget amendment appropriated funds in FY17 and 18 for up to 6 pilot jail based programs to provide comprehensive mental health services to mentally ill inmates. An evaluation of the pilot programs will be presented to the Governor, the Secretaries of Health and Human Services, and Public Safety and Homeland Security, and the Chairman of Appropriations and Finance in October 2017 and October 2018.

Chief Brown made the motion that the Board approve the six pilot program grants totaling \$3,499,996 for fiscal years' 17 and 18. The motion was seconded by Mr. Gilbert Smith. *Recusals: Superintendent Russell for all.* The motion passed.

Sexual Assault Services Program

The Sexual Assault Services Program (SASP) was created by the federal Violence Against Women Act. SASP is designed to supplement other funding sources directed at serving sexual assault victims. To accomplish this, and to meet Violence Against Women Act requirements, DCJS has traditionally made modest formula awards to eligible Sexual Assault Crisis Centers that submit applications and demonstrate adequate performance.

Chief Brown made the motion that the Board approve the 39 grants recommended totaling \$450,881. The motion was seconded by Ms. Debbie Smith. *Recusals: Chairman Doucette for YWCA of Lynchburg.* The motion passed.

Violence Against Women Act

The federal STOP Violence Against Women Act program, provides funding for effective law enforcement and prosecution strategies to combat violent crimes against women and to develop and strengthen victim services in cases involving violent crimes against women. There were 28 grant requests received, however because of insufficient funds there is only funding for seven new grants.

Chief Brown made a motion that the Board approve the seven new grants totaling \$360,285. The motion was seconded by Sheriff Crawford. *Recusals: Chairman Doucette for the City of Lynchburg.* The motion passed.

Advisory Committee on Juvenile Justice and Prevention Juvenile Justice Grants – Title II

The Grants Subcommittee of the Advisory Committee on Juvenile Justice and Prevention met on November 30, 2016. The subcommittee reviewed five Continuation Grants and one new application for JJDP Title II funding.

Superintendent Russell made a motion that the Board approve funding the Federal JJDP Title II fund grants in the amount of \$355,703. The motion was seconded by Chief Scott Williams and passed unanimously.

VOCA New Initiative Appeals Panel

The Appeals Panel met on November 17th to consider the appeals of three applicants denied funding under the VOCA New Initiative Grant Program. Mr. Macon, Mr. Vorhis and Mr. Johnson served on the Appeals Panel.

The panel considered appeals from: the Central Virginia Legal Aid Society and Latisha's House. A third project, Pearl's Center of Hope, expressed a desire to appeal the Board's denial decision, but did not submit information for consideration or attend the appeals meeting.

After hearing from DCJS staff and appellant program representatives in attendance, the Appeals Panel recommended upholding the Board's September decision to deny funding to these three projects. Each application had significant programmatic weaknesses and, consequently, scored poorly. These weaknesses were not overcome through the appeal process.

DCJS staff may work with these applicants to clarify and improve their projects for consideration during the next application cycle, likely to begin in March 2017.

Mr. Macon made the motion that the Board affirm its decision in September denying VOCA New Initiative funding to Latisha's House, The Pearl's Center of Hope, and The Central Virginia Legal Aid Society. The motion was seconded by Superintendent Russell and unanimously approved.

VI. Old Business

There was no old business brought before the Board for discussion at this meeting.

VII. New Business

Grant Appeals Committee

Under the authority of the bylaws of the Board, the Grants Committee was created to review and recommend grants to the full CJSB. An aspect of making grants is hearing appeals from eligible grant applicants whose grant proposals are not funded by the Board. Currently there is no designated grant appeals committee.

Chairman Doucette is now creating a grant appeals committee made up of five members of the Board, three of whom are on the Grant Committee and two who are not. This committee would hear appeals from eligible grant applicants whose grants have not been approved for funding.

Grants that are eligible for appeal:

- Continuation grants that have been reduced by 20% or more.
- Grant requests that are declined for reasons other than available funding.

Chairman Doucette asked Board members that are interested in serving on this committee to email him of their interest. The next meeting of the Grant Appeals Committee will be prior to the March 16th CJSB meeting. DCJS will notify members as soon as it is determined there will be grants to appeal.

Chief Scott Williams made a motion to approve of the creation of a Grant Appeals Committee. The motion was seconded by Chief Wright and unanimously approved.

Proposed Meeting Dates

The following dates were recommended for meeting dates for the Board for 2017:

March 16 th	September 14 th
May 11 th	December 7 th
June 15 th	

Chairman Doucette made a motion to approve these meeting dates for 2017. The motion was seconded by Ms. Scott and unanimously approved.

VI. Old Business

There was no old business brought before the Board for discussion at this meeting.


VIII. Next Meeting

Chairman Doucette thanked Board members and guests for attending the meeting and stated that the next meeting was scheduled for March 23, 2017.

IX. Adjournment

Superintendent Russell made the motion to adjourn the meeting, was seconded by Chief Scott Williams and was unanimously approved. The meeting was adjourned at 11:35 a.m.

Approved:

A handwritten signature in black ink, appearing to read "Michael Doucette", written over a horizontal line.

Mr. Michael Doucette, Chairman